

**SAT Prep/College Skills Building
Westbury High School
Language Arts Department
Mr. Stephens
Room 11A**

Phone: 713-723-6015

E-mail: astephe2@houstonisd.org

Office Hours

Wednesdays B Lunch, by appointment, or via Webcast (Second Semester)

Texts

Kaplan SAT 2015 Strategies, Practice, and Review with 5 Practice Tests

Overview

HISD will provide 11th and 12th grade students in the district with an opportunity to prepare for the PSAT, prepare for the SAT, explore college and career opportunities and work on their college applications through a College Skills Building Course co-designed by the Department of Innovative Curriculum and Instruction, the Department of College Readiness and the High School Office. The purpose of the course is to facilitate greater college readiness of participating students and to increase student performance beyond college-readiness standards on the SAT.

Curriculum

The course will utilize a variety of resources beyond the textbook, including PrepMe and the College Board Official Online SAT Course, that are proven to positively influence student performance on the SAT.

Scoring System

Tests – 100 points

Quizzes – 50 points

Homework – Various point values depending on difficulty

Classwork – Various point values depending on difficulty.

Assignments

All assignments will be submitted electronically. You need to bring a USB drive or use a free online storage service through your Email. (One Drive - Outlook.com, Google Drive - Gmail)

All written work must be done in pen. You are allowed to use pencil for Math, and when a test or quiz calls for it.

For final drafts of essays, typing will be required.

Correct heading is required on every assignment in the upper right hand corner as follows:

Name
Date
Period
Assignment Name

Failure to follow these guidelines will result in a lowered grade.

Essays and other large assignments or projects that have been assigned in advance will be due on time whether you are present or not. You must make arrangements to get the assignment to me when it is due.

If you are ill or cannot attend school on the date that such an assignment is due, submit the assignment early if possible.

Failure to turn in assignments on time will result in a lowered grade.

(Hint: Don't wait to the last minute to begin working on an assignment. Refer to your planner, check the board calendar for advance notice and check with a trustworthy classmate.)

Makeup Work

All policies outlined in your student handbook will be strictly followed. If there is a case that is not outlined in the handbook, the following procedure will be followed.

For regular daily assignments (excluding projects and essays) it has been outlined for you in your student handbook how much time will be allotted for you to complete missing work.

REMEMBER: I will not pursue you about missed work. Check the assignment log for any assignments missed and then come to me with any further questions.

For tests and other assignments that cannot be made up at home, you may make them up in room 11A by appointment.

Late Work Policy

Daily Assignments - no credit given.

Essays – One Letter Grade Per Day, no credit given after 3 days.

All other assignments – One Letter Grade Per Day, no credit given after 3 days.

Supplies:

Notebook (strongly suggest a 1-inch three-ring binder)

Paper

Pencils

Pens (black or blue ink)

Highlighter

Dictionary

Discipline Policy for Rules Violations:

The rules outlined in your code of conduct will be strictly followed. Poor behavior will affect your participation points and thus your grade.

To Parents and Students,

I am very honored and privileged to accompany you during this wonderful four year journey at Westbury High School. As your teacher, I can assure you that this year will be academically challenging. The experience of preparing for the SAT and College is also an opportunity for enrichment and growth. I want my students to realize that this is a learning community of which I am just the facilitator. We will work together to learn and because of that, all of us shall be all the more wiser than when we started.

I look forward to a healthy and wonderful year with all of you.

Please return the form below.

I ,(student print name) _____, have read the above and understand completely that all information listed is my full responsibility.

Student's Signature _____

Parent(s) Signature _____

Parent(s) Signature _____

Date _____